

TIME		DRAFT	Down-To-Earth (Vic) Cooperative Society Limited		
Clock	Tape		Board of the Co-operative		
			Minutes		
		Date:	Thursday, 3rd December	source	
		Start:	7:30 pm	https://docs.google.com/spreadsheets/d/1yCYWEZN0WO-DPNEveKcqCsaOFX8kE1PxH8WnYgmzKU/edit#gid=1447848104&range=A1	
		Audio:	https://dte.coop/audiominutes		
		Register:	https://dte.coop/live.meeting		
		Zoom:	https://dte.coop/zoom		
		Phone:	(02) 8015 2088 Meeting ID Number 2362803611		
	1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land			
			We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.		
	2	Meeting Started			
19:49			19:49 PM		
	3	Meeting coordinators			Procedural
19:48		Chair:	Kate Shapiro & Coral Larke		
19:47		Minutes:	Robin Macpherson, Kate taking over minutes 20:49PM		
		Host:	Kate Shapiro		
		Chat:			
	4	Attendance			Procedural
		Directors Attended:	Troy Reid, Robin Macpherson, Coral Larke, Mark Rasmussen, Kathy Ernst , Kate Shapiro, Grant Waldram		
		Activity:			
		Apologies:			
		Guests:			
	5	Confirmation of previous minutes			Procedural
			MVD: ?? SEC: ?? DEC: ?? or Deferred till next meeting		
			25th November 2020 - MVD: ?? SEC: ?? DEC: ??		
	6	Matters Arising			Procedural

7	Correspondence	Procedural
	Correspondence Folder ???/??- Link	
	Legend - OD = Out of date AR = Acknowledge receipt NR = No Response ITEM = See Agenda Item FC = FCM SC = Secretary	
	Inwards	
	Outwards	
	Members	
	Activity	*
8	Payments	

9	Action Tasks	
	25/11/2020 Memcom Memcom to contact Members who are not currently recognised as active and reach out and work out ways we maybe able	
	19/11/2020 Complaints There is nothing more to report at the moment - Grant will respond re the three complainants directly	Kate/Grant to follow Up
	12/08/2020 Malcolm Matthews' correspondence - Kathy E - Coral sent 5th June as a draft response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send Malcolm is still yet to receive a response despite many months since the enquiry was received. That the board will respond in 7 days to Malcolm.	Coral has met with Kate to Follow Up Ongoing
	06/08/2020 Trailer from Jessica Townsend re Transfer of ownership - Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted * Asset Management will follow through - Keep on list	Mark to take up with CC Ongoing
	05/10/2020 Support Document for Minute Keeping Grant and Robin to create a support Document	Grant & Robin Ongoing
	06/08/2020 Minutes 7th May 2020 - Not yet presented - Kate & Coral fix formatting	Kate & Coral Completed
	03/09/2020 Legal Counsel - When did we agree - to speak to legal counsel - Identify the meeting where passed	Robin Ongoing
	19/08/2020 Co-operative Donation - Notify a serious breach of the rules - Seek Legal Advice about how we fix up - Legal may have solution for example a Special resolution donation	Robin Ongoing
	06/08/2020 Obtain ANZ Land Title in regards to - Discharge Water License - ANZ have copy of the license as security against the mortgage. when the mortgage was repaid in full, when paid in full process discharge to get back the title, This was never completed	Troy Ongoing
	05/10/2020 ICDA Subscription - 20200911 ICDA subscription renewal notice 230.00	Troy Ongoing
	19/11/2020 Bank Australia Bank Australia savings account has been set up. Money is being transferred into that account from the Bendigo Bank. Once monies has been deposited into the account it will be transferred into a term deposit as agreed to in a previous motion.	Coral Ongoing
	19/11/2020 Action Task Audit Coral Larke to do an audit on the Action Task	Coral Ongoing

